Project Implementation Reviews (PIR)

*Timely independent professional and comprehensive reviews
of your critical projects*

I C G

Internal Consulting Group

Project Implementation Reviews

ICG's senior experts provide independent project implementation reviews for clients. We help identify issues early and keep projects on track during implementation. We also help with objective assessments past "go-live", stakeholder alignment and extraction of re-usable lessons learned.
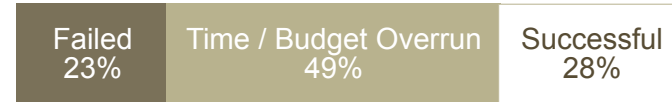

Characteristics:

✓ **Objective** – Independent view free from commercial interest of involved parties

✓ **Senior Expertise** – Involvement and leveraging most senior ICG senior executives and subject matter experts

✓ **Transparent** – Clear agreement with stakeholders on review objectives, methodology, involved parties and outcomes

✓ **Adaptive –** Review methodology is adaptive towards client organisation requirements and varies in length and/or depth of assessment

✓ **Ongoing or one off** – Fully customised to clients' needs.

ICG services are fully scalable and are designed to suit project and business requirements of any size

Project Implementation Reviews – Our Value Proposition

The Challenge:

- Most major business investments are executed in project form.
- Efficient project management is essential to successfully manage the outcomes of these oftentimes large project investments.
- However, only 1 in 3 projects is deemed successful.

Failed 23%	Time / Budget Overrun 49%	Successful 28%

Source: Standish Group International 2010 based on 300.000 projects.

The ICG Value Proposition:

- ICG is able to bring the most senior project experts in the industry to the table (most have 20+ years experience in successfully planning and delivering projects)
- Our experts will give you a fresh and unbiased outside opinion on state and progress of your projects
- We can tell you what works and what doesn't (proven in hundreds of implementation locally and internationally).

Project Implementation Reviews – Typical Assessment Areas

We have a menu of implementation review assessment areas, which test the most relevant project implementation areas and business value realisation aspects.

During Implementation

Goals / Objectives:

- Setting up projects for success
- Identify early warning signals and corrective actions.

Review Areas:

- Business Case / Objectives
- Scope and Change Control Management
- Project Management Disciplines
  - Budget / Financial Management
  - Schedule Management
  - Dependency Management
  - Estimation Methodology
  - Risk / Issue Management
  - Vendor / Contract Management
  - Communication Management
- Team and Resources
  (Team Effectiveness, Leadership, Culture)
- Delivery approach and practices
- Governance.

Post Implementation

Goals / Objectives:

- Post Completion Review "Delivered as contracted"
- Post Implementation Review "Delivered as needed".

Review Areas

- Economic Review
- Compliance Review
- Procurement / Process Review
- Contractual Compliance Review
- Delivery Process Review
- Technical Review
- Internal Business Acceptance
- External Market Acceptance.

The scope of a Project Implementation Review is agreed with the customer and varies by project type (IT projects, Business projects or mixed programs)

Project Implementation Reviews – Our Methodology

The general methodology for project implementation reviews is based on a generic problem solving strategy. The methodology is supported by a set of checklists and questionnaires.
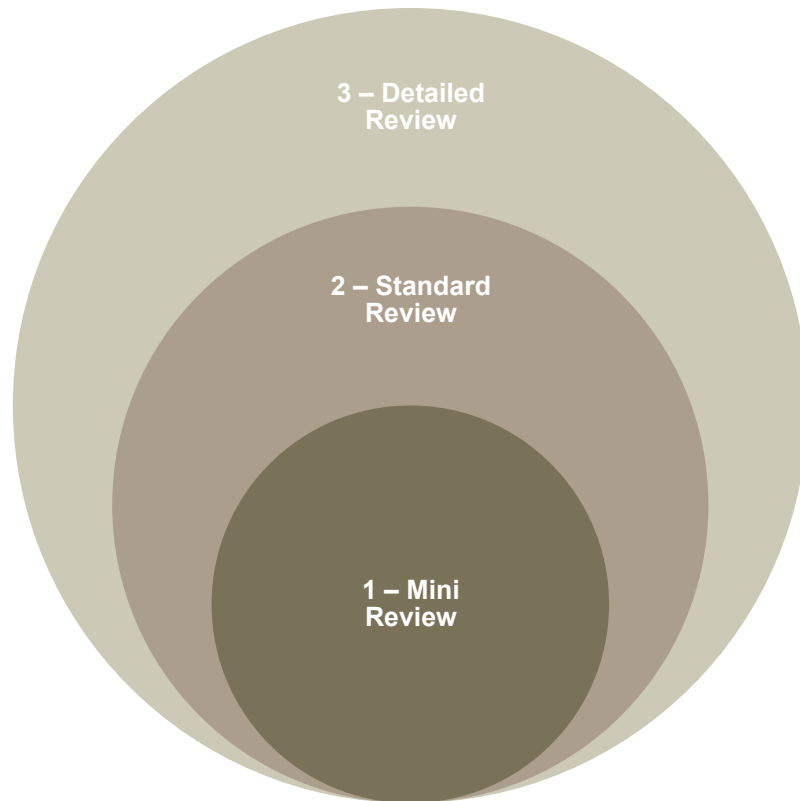
Define Review Objective and Structure	Conduct Background Research	Determine and Agree Evaluation Framework	Identify and Commit Resources	Collect Field Data	Analyse and Compare Data	Identify Major Issues / Findings	Present / Discuss Findings

Evaluation Framework Approach:

The review team will suggest a series of evaluation framework options targeted for the specific project situation and agree the most suitable options with the key review sponsors and stakeholders:

- Documentation Review
- Key Stakeholder Interviews
- Questionnaires
- Expert Walk Throughs
- 3 + 3 Survey's
- Workshops
- External Market Assessments / End-User Tests.

Project Implementation Reviews – Different Options

1 – Mini Review

Best suited to get quick insight into single line project / implementation.

Includes: Documentation Review, 1 Round of Interviews (up to 10), Checklist Review, Informal Briefing back to Stakeholders

Duration: 2-3 days, team of 1-2
Price: $8,000

2 – Standard Review

Best suited to get quick insight into dual line (i.e. Business and Technology) projects / implementations.

Includes: Documentation Review, 2 Interview Rounds (up to 20), Checklist Review, Briefing back to Stakeholders

Duration: 5 days, team of 2
Price: $15,000

3 – Detailed Reviews

Best suited for more complex scenarios of projects, programs of work and implementations.

Includes: Documentation Review, Several Interview Rounds (up to 20), Checklist Review, Expert Walk Through, Workshops, Formal Briefing back to Stakeholders (potentially several review cycles)
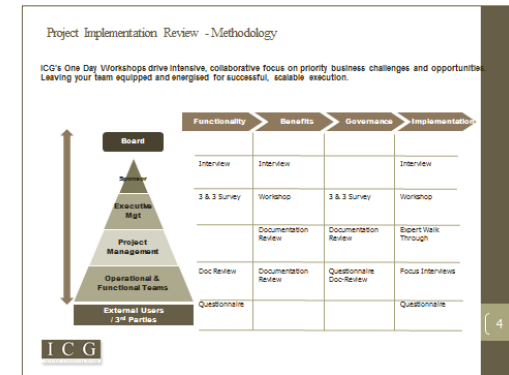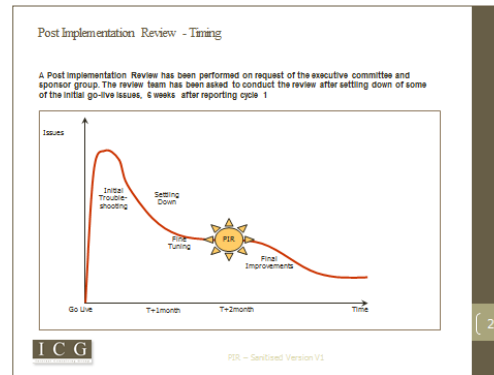
Duration: to be agreed with stakeholders
Price: to be confirmed based on scope

Product – Project Implementation Reviews

Sample: Project Implementation Reviews

Project Implementation Review (Post Implementation)

PIR

Post Implementation Review - Timing

Project Implementation Review - Methodology

PRODUCT SAMPLE: **STUCTURED PROJECT IMPLEMENTATION ANALYSIS (Assessment Report 50 pages)**

Customised to your unique requirements:
$20,000 (mainly internal) – $200,000 (including external market sounding)

A Project Implementation Review delivers significant value-add for an organisation by providing an objective assessment of key aspects of the implementation and acceptance of the solution combined with recommendations for performance up-lifts.

- A peerless distillation of organisation relevant views and information (via structured interviews and questionnaires, Focus Groups and Workshops)
- Objective compilation of key issues and findings independent of organisational boundaries and commercial restrictions
- Top Down and Bottom Up comparison of key functionality and benefits
- Suggestions for prioritisation of issue resolution and fixes
- Synthesis of lessons learned and areas for future improvement
- External market soundings (optional)
- Combines information from the best available internal sources, from market and concentrated subject matter expertise direct from the ICG senior experts

PIR's are a key product service area for ICG affiliates due to the required seniority and expertise of the assessment team.

Internal Consulting Group

Email enquiries@internalconsulting.com or
visit our website at www.internalconsulting.com